

BOARD OF SUPERVISORS

Brown County



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P. O. BOX 23600
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PUBLIC SAFETY COMMITTEE

Andy Nicholson, Chair
Tom De Wane, Vice Chair
Carole Andrews, Bill Clancy, Andy Williams

PUBLIC SAFETY COMMITTEE

Tuesday, March 2, 2010

5:00 p.m.

**Room 114, UW-Extension
1150 Bellevue Street**

- I. Call meeting to order.
- II. Approve/modify agenda.
- III. Approve/modify minutes of February 3, 2010.
1. Review minutes and reports of:
 - a. Fire Investigation Task Force General Membership (December 3, 2009).

Circuit Courts

2. Discussion re: 2011 Budgets with Composite Levy Increase of Zero Dollars (referred from Exec Cmte).

District Attorney

3. Discussion re: 2011 Budgets with Composite Levy Increase of Zero Dollars (referred from Exec Cmte).
4. Budget Adjustment Request (#09-152): Interdepartmental reallocation or adjustment (including reallocation from the County's General Fund) (See attached).
5. Monthly drug criminal complaint numbers (standing item).

Medical Examiner

6. Discussion re: 2011 Budgets with Composite Levy Increase of Zero Dollars (referred from Exec Cmte).
7. Resolution re: In Support of Facilitating the Development and Operation of a Child Death Review (CDR) Northeast Regional Team.

Clerk of Courts

8. Discussion re: 2011 Budgets with Composite Levy Increase of Zero Dollars (referred from Exec Cmte).
9. Budget Adjustment Request (#09-161): Interdepartmental reallocation or adjustment (including reallocation from the County's General Fund) (see attached).
10. Budget Adjustment Request (#10-23): Interdepartmental reallocation or adjustment (including reallocation from the County's General Fund) (see attached).

Sheriff

11. Discussion re: 2011 Budgets with Composite Levy Increase of Zero Dollars (referred from Exec Cmte).
12. Key Factor Report and Jail Average Daily Population by Month and Type for the Calendar Year 2010.
13. Budget Adjustment Request (#10-08): Increase in expenses with offsetting increase in revenue.
14. Budget Adjustment Request (#10-12): Increase in expenses with offsetting increase in revenue.
15. Budget Adjustment Request (#10-13): Increase in expenses with offsetting increase in revenue.
16. Ordinance re: To Create Sec. 30.09 of the Brown County Code Entitled "Purchase and Sale of Scrap Metal." *Held for one month.*
17. Sheriff's Report.

Public Safety Communications

18. Public Safety Division 2009 to 2010 Carryover Funds.
19. Discussion re: 2011 Budgets with Composite Levy Increase of Zero Dollars (referred from Exec Cmte).
20. Budget Adjustment Request (#10-06): Increase in expenses with offsetting increase in revenue.
21. Resolution re: To approve Intergovernmental Agreement between Ashwaubenon and County Concerning Transfer of Dispatch Responsibility.
22. Discussion re: Placement of Wind Turbines and the impact on Microwave Radio Links.
23. Director's Report.

Other

24. Audit of bills.
25. Such other matters as authorized by law.

Andy Nicholson, Chair

Notice is hereby given that action by the Committee may be taken on any of the items which are described or listed in this agenda.

Please take notice that it is possible additional members of the Board of Supervisors may attend this meeting, resulting in a majority or quorum of the Board of Supervisors. This may constitute a meeting of the Board of Supervisors for purposes of discussion and information gathering relative to this agenda.

Word97/agendas/pubsaf/March2_2010.doc

**PROCEEDINGS OF THE BROWN COUNTY
PUBLIC SAFETY COMMITTEE**

Pursuant to Section 19.84 Wis. Stats., a regular meeting of the **Brown County Public Safety Committee** was held on Wednesday, February 3, 2010 in Room 200 of the Northern Building – 305 East Walnut Street, Green Bay, WI

Present: Carole Andrews, Bill Clancy, Tom DeWane, Andy Nicholson, Andy Williams
Also Present: Exec Hinz, Jayme Sellen, Kurt Hogarty, Debbie Klarkowski, Susan Tilot, Sheriff Kocken, Jim Nickel, Shelly Nackers, Cullen Peltier, Supervisor Zima, Other Interested Parties

- I. **Call Meeting to Order:**
The meeting was called to order by Vice-Chairman Tom DeWane at 5:02 p.m. until the arrival of Chairman Nicholson at 5:05 p.m.

II **Approve/Modify Agenda:**

Motion made by Supervisor Clancy and seconded by Supervisor Andrews to approve the agenda as amended. **MOTION APPROVED UNANIMOUSLY**

III. **Approve/Modify Minutes of January 6, 2010:**

Motion made by Supervisor Andrews and seconded by Supervisor Clancy to approve the minutes. **MOTION APPROVED UNANIMOUSLY**

1. **Review Minutes and Reports of:**

- a. **Traffic Safety Commission (January 21, 2010)**

Motion made by Supervisor Andrews and seconded by Supervisor Clancy to receive and place on file. **MOTION APPROVED UNANIMOUSLY**

Closed Session:

2. A closed meeting pursuant to sec. 19.85 (1)(e) Wis. Stats., to deliberate or negotiate the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session.

Motion made by Supervisor Andrews and seconded by Supervisor DeWane to enter into closed session. Roll Call. All Present.

MOTION APPROVED UNANIMOUSLY

Motion made by Supervisor Andrews and seconded by Supervisor Clancy to return to regular order of business. Roll Call. All Present

MOTION APPROVED UNANIMOUSLY

Motion made by Supervisor Andrews and seconded by Supervisor Nicholson to provide an update in March.

MOTION APPROVED UNANIMOUSLY

Communications:

3. Communication from Supervisor Clancy re: Ask the Public Safety Committee to set a date in February to hold an open house at the new Public Safety Communications Center for the general public. (Referred from January County Board):

An Open House Ceremony will be held at the new Public Safety Communications Center for the general public on Tuesday, February 23, 2010 from 6 p.m. to 8 p.m. Supervisor Clancy asked that it be a formal ceremony including a ribbon cutting.

Motion made by Supervisor Clancy and seconded by Supervisor DeWane to approve an Open House for the new Public Safety Communications Center on February 23, 2010 from 6 to 8 p.m.

MOTION APPROVED UNANIMOUSLY

4. **Communication from Supervisor Kaster and Supervisor Erickson re: Review the compensation package for the new 911 Director Position. (Referred from January County Board):**

Supervisors Erickson and Kaster addressed the committee relative to their recommendation that the Director of the new Communications Center be hired at a reduced salary after the retirement of Jim Nickel, similar to that of the Director of Administration and Airport Director. Current salary is \$98,000 plus benefits (40%), Grade 30, Step 6. Their recommendation is for a \$78,000 annual salary plus benefits (40%), Grade 6, Step 1 (attached).

Discussion resulted in the suggestion by Supervisor Andrews that Human Resources conduct a salary study and report back.

Motion made by Supervisor Andrews and seconded by Supervisor Williams to refer to the Executive with a recommendation that a salary study be conducted by Human Resources for the new hire of a 911 Communications Center Director. MOTION APPROVED UNANIMOUSLY

#'s 5 & 6 taken together

Public Safety Communications:

5. **Grant Application Review (#10-01): Homeland Security Exercise:**

Cullen Peltier explained that funds from this grant will be used to hire a contractor to develop, conduct, and complete an after-action report for a functional exercise involving the Central Brown County Water Authority. The exercise will be a collaborative effort with Brown County Emergency Management and will include a response component to a drinking water security breach.

6. **Request to approve contract for 2010 HMEP Planning Grant for a Commodity Flow Study on I-43":**

This request for approval will provide consultation services for Brown County to enter into a contract with SPC LLC to perform services in accordance with a Hazardous Materials Emergency Preparedness (HMEP) Planning Grant Proposal.

Motion made by Supervisor DeWane and seconded by Supervisor Andrews to approve both items 5 & 6. MOTION APPROVED UNANIMOUSLY

- 6a. **Request for Approval for Vendor Selection for Project 1384 (Public Safety Communications Radio Interoperability Project Consultant):**

Public Safety Communications Director, Jim Nickel, and Kurt Hogarty, Purchasing, presented the RFP scope tally sheet for a Radio Interoperability Consultant. Applicants were scored on overall approach, qualifications experience, schedule and work plan, scope of work, cost, and references. Of the twelve applicants, the recommendation from the selection committee was for GeoComm. (Score sheets attached).

Motion made by Supervisor DeWane and seconded by Supervisor Andrews to select GeoComm as the Public Safety Communications Radio Interoperability Project Consultant. MOTION APPROVED UNANIMOUSLY

Supervisor DeWane indicated he was disappointed that the Public Safety Committee was not included on the selection committee. Supervisor Zima added that he had appointed several members to serve on a committee, however, he understands a second committee was established consisting of police and fire radio users who scored the proposals and made the recommendation for GeoComm. Discussion resulted in a suggestion by Supervisor Andrews that the committees be merged before any further action is taken.

In addition, Jim Nickel reported that a joint police, fire, and EMS radio user's committee made a trip to review the Bloomington and Dakota County, Minnesota radio systems. They have prepared a requirements document and will submit data for a consultant to use to draft the system RFP.

7. **Director's Report:**

Director Jim Nickel distributed his written report (attached), highlighting the following:

- Planning to upgrade the CAD software system has begun.
- FoxComm Agreement – Because of a discrepancy in the cost to move equipment, negotiations are being undertaken by Attorney Mohr.
- Changes to the CAD system are required to implement making Oneida PD primary dispatch in the 1780 acre central area.

Jim Nickel announced that he will be retiring effective March 5, 2010.

Motion made by Supervisor Andrews and seconded by Supervisor Williams to receive and place on file. MOTION APPROVED UNANIMOUSLY

Also discussed was the proposal of a large wind farm along the southern border of the County and how it could disrupt microwave radio links required to connect the new radio sites together. As the radio system is finalized, Nickel stated that corridors should be established that prohibit placement along these microwave link routes. It was suggested that a presentation be made by the communication network regarding placement of these wind mills in Brown County and that Corporation Counsel be present. Place to be announced – UW Extension suggested.

Motion made by Supervisor DeWane and seconded by Supervisor Andrews that a presentation be made by Communication Network regarding placement of Wind Mills in Brown County and that Corporation Counsel be present. MOTION APPROVED UNANIMOUSLY

District Attorney:

8. **Monthly Drug Criminal Complaint Numbers (standing item):**

Susan Tilot presented the Drug Criminal Complaint Report for the last reporting period (attached). When asked if the committee wanted any additional information included in the report, Supervisor Andrews stated she would like to see disposition added. When asked about backlog, Tilot indicated there is very little left.

Motion made by Supervisor Andrews and seconded by Supervisor Clancy to receive and place on file. MOTION APPROVED UNANIMOUSLY

Sheriff:

9. **Key Factor Report and Jail Average Daily Population by Month and Type for the Calendar Year 2009:**

Motion made by Supervisor Clancy and seconded by Supervisor Andrews to receive and place on file. MOTION APPROVED UNANIMOUSLY

10. **Resolution re: Change in Table of Organization Sheriff's Department Addition of Grant Funded Positions:**

Sheriff Kocken reported that the Sheriff's Department has received an Office of Justice Assistance Recovery Act Drug Task Force Grant Award for the time period of January 1, 2010 through December 31, 2012. This grant will be used to combat the growing problem of pharmaceutical diversion and allow the addition of a 1.0 FTE Patrol Officer within the Drug Task Force, along with a .6 FTE Secretary III position. The grant provides 100% funding of salary and fringe benefits during the aforementioned time period. Should the funding be eliminated the position will end and be eliminated from the Sheriff's Department Table of Organization.

Motion made by Supervisor Andrews and seconded by Supervisor Williams to approve. MOTION APPROVED UNANIMOUSLY

11. **Ordinance re: To create Sec. 30.09 of the Brown County Code entitled, "Purchase and Sale of Scrap Metal". *(Held for one month for finalization of changes):***

Supervisor DeWane indicated that the ordinance provided in packet material did not have the corrections discussed and asked for at the last meeting. A request was made to hold action on this item until the committee has a current copy.

Motion made by Supervisor Williams and seconded by Supervisor Clancy to hold until the March meeting and that Corporation Counsel be present. MOTION APPROVED UNANIMOUSLY

12. **Sheriff's Report:**

Kocken reported that after an RFP process, Aeromark has been awarded the contract to do jail laundry, which will require a budget transfer.

Motion made by Supervisor Andrews and seconded by Supervisor Clancy to receive and place on file. MOTION APPROVED UNANIMOUSLY

Circuit Courts:

13. **Budget Status Financial Report for November 2009:**

14. **Quarterly Report of Brown Co. Security/Incident Review Committee:**

Clerk of Courts:

15. **Budget Status Financial Report for November 2009:**

Motion made by Supervisor Williams and seconded by Supervisor Andrews to take #'s 13, 14, & 15 together and receive and place on file.

MOTION APPROVED UNANIMOUSLY

Medical Examiner: No agenda items

Other:

16. **Audit of Bills:**

Motion made by Supervisor Andrews and seconded by Supervisor Williams to approve audit of bills. MOTION APPROVED UNANIMOUSLY

17. **Such other Matters as Authorized by Law: None**

Motion made by Supervisor Andrews and seconded by Supervisor Williams to adjourn at 7:27 p.m. MOTION APPROVED UNANIMOUSLY

Respectfully submitted,

Rae G. Knippel
Recording Secretary

PROCEEDINGS OF THE BROWN COUNTY FIRE INVESTIGATION TASK FORCE

GENERAL MEMBERSHIP

A meeting of the General Membership of the Brown County Fire Investigation Task Force was held on December 3, 2009, at 7:00 p.m., at the Brown County Sheriff's Department, 300 E. Walnut Street, Green Bay, WI.

Present: Greg Steenbock, Glenn Deviley, Matt Maleport, Dan Kerkhoff, Joe Gabe, Brad Neville, Norman Heraly, Kevin Tielens, Dave Bielinski, Eric Johnson, Steve Zich, Jim Stupka, Angie Cali, Terry Rottier, Doug Peters, Randy Lind, Lance Catalano, Brad Muller, John Schweitzer

Item #1. Adoption of Agenda.

Motion was made by Deviley and seconded by Catalano to adopt the agenda. **Motion carried.**

Item #2. Review Minutes of Previous Meeting.

Motion was made by Kerkhoff and seconded by Catalano to approve the minutes of the last meeting from September 3, 2009. **Motion carried.**

Item #3. Report of Task Force Activities.

Muller reported that the fire investigation unit was called out to the following fires since the last meeting:

09-09-09 1032 Pine St., Green Bay (duplex/arson)
09-10-09 4335 De Pere Rd., Glenmore (residence/arson)
09-27-09 2252 Fox Heights Ln., Ashwaubenon (business/?)
10-12-09 3174 Freedom Rd., Lawrence (residence/undetermined)
10-13-09 2165 Broadway, Ashwaubenon (business/arson)
10-25-09 161 Cliffview Dr., Green Bay (residence/?)
12-01-09 Georgia Pacific (business/undetermined)

Deviley reported that the arson case from 1429 North Irwin Avenue was referred to the D.A.'s office for charges. Catalano reported that Randy Robenhorst in the Pulaski arson pled guilty and was sentenced to 6 months in jail and lengthy supervision.

Item #4. Information from Board of Directors Meeting.

Muller reported that the election of officers was held at the September meeting. Robert Kiser and Larry Mours were re-elected as chairperson and vice-chairperson, respectively. A motion was made to pursue looking for a replacement truck. A motion was also made that Kiser send a letter

to the General Membership encouraging members to complete the IAAI fire investigation technician certification course. The next meeting was set for January 14, 2010.

Item #5. Old Business.

Muller advised that there is some money left in budget to purchase equipment for the truck. He stated that he would like to replace the laptop in the truck with a Toughbook laptop. Other suggestions were a very small portable generator and Tyvek single-use suits.

Let Deviley know if you have any training ideas.

It was reported that the new safety house storage space is working out.

Item #6. New Business.

General Membership meetings were scheduled for 2010 as follows:

March 4, 2010, 7:00 P.M.
Suamico Fire Station #2
2323 Northwood Road
Suamico, WI

May 27, 2010, 7:00 P.M.
Ledgeview Fire Station #1
3700 Dickinson Road
De Pere, WI

September 2, 2010, 7:00 P.M.
Ashwaubenon Fire Station #1
2155 Holmgren Way
Green Bay, WI

December 2, 2010, 7:00 P.M.
Bellevue Fire Station #1
3100 Eaton Road
Green Bay, WI

A thank you letter was received from the Howard Fire Department for bringing the safety house to their open house.

WPS is offering a free class on December 14, 2009.

There have been 27 fire investigation call-outs to date.

Deviley stated that he is thinking about putting together a DNA evidence collection kit for the truck. It was noted that if a firefighter collects evidence, he needs to turn it over to an officer. He will give an overview at the General Membership meeting in March. He will also get from the Crime Lab an updated manual for the truck.

Item #7. Juvenile Firesetter Business.

Gabe reported that Green Bay had two contacts in the last week. Stupka reported that De Pere had one.

Item #8. Other Matters.

No other matters were discussed.

Item #9. Set Date, Time, and Location of Next Meeting.

The next meeting is set for March 4, 2010, at 7:00 p.m., at Suamico Fire Station #2.

Item #10. Training.

Overview of fall IAAI seminar regarding heavy equipment fires.

Respectfully submitted,

Marsha Laurent
Recording Secretary

BUDGET ADJUSTMENT REQUEST

<u>Adjustment</u>	<u>Description</u>	<u>Approval Level</u>
<input type="checkbox"/> Category 1	Reallocation from one account to another <u>within</u> the major budget classifications.	Department Head
<input type="checkbox"/> Category 2		
<input type="checkbox"/> a.	Change in Outlay not requiring the reallocation of funds from another major budget classification.	County Executive
<input type="checkbox"/> b.	Change in any item within Outlay account which requires the reallocation of funds from any other major budget classification or the reallocation of Outlay funds to another major budget classification.	County Board
<input type="checkbox"/> Category 3		
<input type="checkbox"/> a.	Reallocation between budget classifications other than 2b or 3b adjustments.	County Executive
<input type="checkbox"/> b.	Reallocation of personnel services and fringe benefits to another major budget classification except contracted services, or reallocation to personnel services and fringe benefits from another major budget classification except contracted services.	County Board
<input checked="" type="checkbox"/> Category 4	Interdepartmental reallocation or adjustment (including reallocation from the County's General Fund)	County Board
<input type="checkbox"/> Category 5	Increase in expenses with offsetting increase in revenue	County Board

Increase	Decrease	Account #	Account Title	Amount
<input checked="" type="checkbox"/>	<input type="checkbox"/>	100.024.001.4100	DA General - Property Tax	12,500
<input type="checkbox"/>	<input checked="" type="checkbox"/>	100.024.016.4100	Victim Wit - Property Tax	12,500
<input checked="" type="checkbox"/>	<input type="checkbox"/>	100.024.016.4302	Victim Wit - State Grant Rev	12,500
<input checked="" type="checkbox"/>	<input type="checkbox"/>	100.024.001.4601.012	DA General - Sales Copy Mac	600
<input checked="" type="checkbox"/>	<input type="checkbox"/>	100.024.001.5100	DA General - Regular Earnings	3,800
<input checked="" type="checkbox"/>	<input type="checkbox"/>	100.024.001.5700	DA General - Contracted Services	25,700
<input type="checkbox"/>	<input checked="" type="checkbox"/>	100.024.001.5782.100	DA General - Exp Witness	5,400
	<input checked="" type="checkbox"/>	100.024.001.5300.004	DA General - Supplies Postage	1,650
<input checked="" type="checkbox"/>	<input type="checkbox"/>	General Fund Balance Applied		9,350

Narrative Justification:

2009

The DA's office is over budget in temporary replacement help and contracted services-law intern due to medical leave, a retirement and a vacated position. Professional services is over budget due to greater than anticipated request for transcripts of court hearings, medical record requests, translators, subpoenaed bank records and storage of a vehicle as evidence for trial. Paper Service is over budget due to an increase in motion hearings and jury trials. Telephone service is over budget due to higher than anticipated use of the cellular phone used to assist victims and witness during court proceedings. The additional motion hearing and jury trials equates to coordinating more victims and witnesses for these proceedings.

AUTHORIZATIONS

John P. Zelench
 Signature of Department Head
 Department: District Attorney
 Date: 2/22/10

Ann Perry
 Signature of Executive
 Date: 2/23/10

Ann Perry
2/23/10

March 17, 2010

TO THE HONORABLE CHAIRMAN AND MEMBERS
OF THE BROWN COUNTY BOARD OF SUPERVISORS

Ladies & Gentlemen:

RESOLUTION IN SUPPORT OF FACILITATING THE DEVELOPMENT AND
OPERATION OF A CHILD DEATH REVIEW (CDR) NORTHEAST REGIONAL TEAM

WHEREAS, Wisconsin's Child Death Review (CDR) Program was established in 1999, and is housed within the Department of Justice, Office of Crime Victim Services; and

WHEREAS, a local / regional CDR Team may be created, at the discretion of local units of government; and

WHEREAS, there are 19 local / regional teams in Wisconsin, and ten of these teams have been established for more than three years, and ten additional counties are actively planning to implement CDR teams in the future; and

WHEREAS, local / regional CDR Teams gather information on the circumstances surrounding a child's death, and this information is then shared with Wisconsin's CDR Team and is used to identify trends, influence public policy, and improve prevention efforts and other child deaths.

NOW, THEREFORE, BE IT RESOLVED, that the Brown County Board of Supervisors hereby agrees to facilitate the development and operation of a Northeast Regional CDR Team, comprised of Brown, Door and Oconto counties.

BE IT FURTHER RESOLVED, that the Chief Medical Examiner for Brown, Door and Oconto Counties will head up the Northeast Regional CDR Team.

Respectfully submitted,

PUBLIC SAFETY COMMITTEE

Approved By:

COUNTY EXECUTIVE

Date Signed: _____

Final Draft Approved by Corporation Counsel

Fiscal Impact: None

BOARD OF SUPERVISORS ROLL CALL # _____

Motion made by Supervisor _____

Seconded by Supervisor _____

SUPERVISOR NAMES	DIST. #	AYES	NAYS	ABSTAIN
WARPINSKI	1			
DE WANE	2			
NICHOLSON	3			
THEISEN	4			
KRUEGER	5			
HAEFS	6			
ERICKSON	7			
BRUNETTE	8			
ZIMA	9			
EVANS	10			
VANDER LEEST	11			
JOHNSON	12			
DANTINNE, JR	13			

SUPERVISOR NAMES	DIST. #	AYES	NAYS	ABSTAIN
LA VIOLETTE	14			
ANDREWS	15			
KASTER	16			
KNIER	17			
WILLIAMS	18			
FLECK	19			
CLANCY	20			
WETZEL	21			
MOYNIHAN	22			
SCRAY	23			
HOEFT	24			
LUND	25			
FEWELL	26			

Total Votes Cast _____

Motion: Adopted _____ Defeated _____ Tabled _____

BUDGET ADJUSTMENT REQUEST

<u>Adjustment</u>	<u>Description</u>	<u>Approval Level</u>
<input type="checkbox"/> Category 1	Reallocation from one account to another <u>within</u> the major budget classifications.	Department Head
<input type="checkbox"/> Category 2		
<input type="checkbox"/> a.	Change in Outlay not requiring the reallocation of funds from another major budget classification.	County Executive
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<input type="checkbox"/> Category 3		
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<input checked="" type="checkbox"/> Category 4	Interdepartmental reallocation or adjustment (including reallocation from the County's General Fund)	County Board
<input type="checkbox"/> Category 5	Increase in expenses with offsetting increase in revenue	County Board

Increase	Decrease	Account #	Account Title	Amount
<input checked="" type="checkbox"/>	<input type="checkbox"/>	100.012.001.4600.120	Charges and Fees – Clerk of Court	75,000
<input type="checkbox"/>	<input checked="" type="checkbox"/>	100.016.001.4600.160	Guardian Ad Litem Fees	75,000
<input checked="" type="checkbox"/>	<input type="checkbox"/>	100.012.001.9003	Transfer Out Clerk of Courts	75,000
<input checked="" type="checkbox"/>	<input type="checkbox"/>	100.016.001.9002	Transfer In Corp Counsel	75,000

Narrative Justification:

2009 Move a portion of 2009 budgeted Guardian Ad Litem revenue from Corporation Counsel budget to the Clerk of Circuit Courts budget. The Guardian Ad Litem expense has always been paid for out of the Courts budget and the revenue was collected by Corporation Counsel. This budget adjustment will now bring the expense and revenue under one department. The Clerk of Courts office began accepting payments for outstanding Corporation Counsel debts in November 2009.

John Luetscher
Corporation Counsel
2-19-10

AUTHORIZATIONS

Dee Wilson

Signature of Department Head
Department: Clerk of Court
Date: 2-15-10

Ann King

Signature of Executive
Date: 2/23/10

Ann King
2/22/10

BUDGET ADJUSTMENT REQUEST

<u>Adjustment</u>	<u>Description</u>	<u>Approval Level</u>
<input type="checkbox"/> Category 1	Reallocation from one account to another <u>within</u> the major budget classifications.	Department Head
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<input type="checkbox"/> Category 5	Increase in expenses with offsetting increase in revenue	County Board

Increase	Decrease	Account #	Account Title	Amount
<input checked="" type="checkbox"/>	<input type="checkbox"/>	100.012.001.4600.120	Charges and Fees – Clerk of Courts	281,000
<input type="checkbox"/>	<input checked="" type="checkbox"/>	100.016.001.4600.160	Guardian Ad Litem Fees	281,000
<input checked="" type="checkbox"/>	<input type="checkbox"/>	100.012.001.9003	Transfer Out – Clerk of Courts	281,000
<input checked="" type="checkbox"/>	<input type="checkbox"/>	100.016.001.9002	Transfer In – Corporation Counsel	281,000

Narrative Justification:

2010
Transfer 2010 budgeted Guardian Ad Litem revenue from the Corporation Counsel budget to the Clerk of Courts budget. The Guardian Ad Litem expense has always been paid for out of the Courts budget, but the revenue was collected by Corporation Counsel. This budget adjustment will now bring the expenses and revenue under one department.

John Luetscher
Corporation Counsel
2-19-10

AUTHORIZATIONS

Lisa Wilson
Signature of Department Head
Department: Clerk of Court
Date: 2-15-10

Tom Kury
Signature of Executive
Date: 2/23/10

Spencer
2/22/10

BROWN COUNTY SHERIFF'S DEPARTMENT**Key Factor Report for the Public Safety Committee**

02/22/10

D. Hein

Meeting: **Mar. 2019****2009 data****Jail Statistics:**

Avg. Daily Total Jail Population - (latest mo.) *	688.4
(includes secure, Huber, juvenile and inmates from other counties and federal inmates)	
Avg. Daily Total Jail Population - (all current year - 2009)	688.4
(includes secure, Huber, juvenile and inmates from other counties and federal inmates)	
Avg. Daily Total Jail Population - (all prior year - 2008)	725.7.2
(includes secure, Huber, juvenile and inmates from other counties and federal inmates)	
Avg. Daily Jail Pop. from Counties/State/Feds (latest mo.)*	11.3
(adult inmates only)	
Avg. Daily Jail Pop. from Counties/State/Feds (all current year)	11.3
(adult inmates only)	
Avg. Daily Jail Pop. from Counties/State/Feds (all prior year)	18.9
(adult inmates only)	
Adult Jail Revenue from Counties/State/Feds - (latest mo.) **	\$0
Adult Jail Rev. from Counties/State/Feds - (all current year) **	\$0
Revised Budget Adult Jail Rev. from Counties/State/Feds	\$355,875
Projected Total Adult Jail Rev. from Counties/State/Feds	\$268,000
Prior Year (2009) Revenue From Counties/State/Feds	\$463,175

* Latest month for population data = Jan. 2010

** Latest month for revenue = Jan. 2010 (no 2010 revenue rec'd yet)

Overtime Statistics:

Avg. Monthly Overtime Expenditures through (latest mo.) *	
Overtime Expenditures for 2010 through (latest mo.) *	
Jail Overtime included in above figure through (latest mo.) *	
Current Year Revised Overtime Budget for entire year	\$1,825,169
Prior Year Overtime Expenditures through (latest mo.) *	\$83,846
Prior Year Total Overtime Expenditures (2009)	\$2,032,890

* Latest month = Jan. 2010 (data not available yet)

Budget/Actual Expenditures:

Total Actual Sheriff's Dept. Expenditures through (latest mo.) *	
Total Annual Amended Budget *	\$35,281,769
Percent of Total Annual Amended Budget spent	0.0%

* Latest month = Jan. 2010 (data not available yet)

Jail ADP
by Mo 2010

BROWN COUNTY SHERIFF'S DEPARTMENT
Jail Average Daily Population by Month and Type
For the Calendar Year 2010

	<u>Monthly Averages</u>								<u>Grand Total</u>
	<u>Main Jail Lockup</u>	<u>Huber Facility</u>	<u>Brown Co Adult Sub-Total</u>	<u>Boarded from State or Counties</u>	<u>Boarded from Fed. Sources</u>	<u>All Adult Sub-Total</u>	<u>Electronic Monitoring</u>	<u>Juvenile *</u>	
Jan. '10	452.9	173.0	625.9	-	11.3	637.2	46.7	4.5	688.4
Feb.									
Mar.									
Apr.									
May									
June									
July									
Aug.									
Sep.									
Oct.									
Nov.									
Dec.									
YTD Avg. **	452.9	173.0	625.9	-	11.3	637.2	46.7	4.5	688.4
2009 Avg.	459.4	193.0	652.4	-	18.9	671.3	46.3	8.1	725.7
2008 Avg.	440.9	187.8	628.6	15.1	25.4	669.1	40.1	12.0	721.2
2007 Avg.	464.9	186.4	651.3	22.4	37.3	711.1	36.5	10.6	758.2
2006 Avg.	427.2	165.6	592.8	6.9	45.5	641.1	40.4	13.0	694.6
2005 Avg.	403.5	142.1	545.6	19.2	25.9	590.7	41.2	14.0	646.0
2004 Avg.	388.2	124.0	512.3	13.8	32.8	553.4	33.1	12.1	598.6
2003 Avg.	395.1	127.3	522.4	9.4	17.9	549.6	12.5	13.2	575.2
% change '08 to '09	-1.4%	-10.4%	-4.1%	#DIV/0!	-40.2%	-5.1%	0.9%	-44.7%	-5.1%

Notes:

During late 2008 and early 2009, some inmates were boarded at another county jail due to the Communication Center construction project - an average of just under 16 for January 2009.

Federal inmates are primarily from US Marshal Service but also includes some inmates from Bureau of Prisons.

Prior to 2007, inmates from other counties were boarded in the Brown County Jail. In 2007 there were no inmates from other counties but there were inmates from the state boarded that year.

The above figures include inmates who are AWOL or on temporary leave, which is typically about 16 persons

The Huber Facility figure includes all inmates housed in that facility whether they actually are work release eligible

* Juvenile includes both Brown County juveniles and juveniles from other counties.

BUDGET ADJUSTMENT REQUEST

<u>Adjustment</u>	<u>Description</u>	<u>Approval Level</u>
<input type="checkbox"/> Category 1	Reallocation from one account to another <u>within</u> the major budget classifications.	Department Head
<input type="checkbox"/> Category 2	<input type="checkbox"/> a. Change in Outlay not requiring the reallocation of funds from another major budget classification. <input type="checkbox"/> b. Change in any item within Outlay account which requires the reallocation of funds from any other major budget classification or the reallocation of Outlay funds to another major budget classification.	County Executive County Board
<input type="checkbox"/> Category 3	<input type="checkbox"/> a. Reallocation between budget classifications other than 2b or 3b adjustments. <input type="checkbox"/> b. Reallocation of personnel services and fringe benefits to another major budget classification except contracted services, or reallocation to personnel services and fringe benefits from another major budget classification except contracted services.	County Executive County Board
<input type="checkbox"/> Category 4	Interdepartmental reallocation or adjustment (including reallocation from the County's General Fund)	County Board
<input checked="" type="checkbox"/> Category 5	Increase in expenses with offsetting increase in revenue	County Board

Increase	Decrease	Account #	Account Title	Amount
<input checked="" type="checkbox"/>	<input type="checkbox"/>	100.074.072.001.4301.101	Federal grants - stimulus secondary	5,466
<input checked="" type="checkbox"/>	<input type="checkbox"/>	100.074.072.001.5340	Travel training	4,838
<input checked="" type="checkbox"/>	<input type="checkbox"/>	100.074.072.001.5300	Supplies & expense	628

Narrative Justification:

2010 This request is to adjust the 2010 budget to recognize the use of Justice Assistance Grant (JAG) funds to be passed through from the City of Green Bay. This grant was originally budgeted in 2009 but receipt of some equipment items and Jail emergency response training was not completed in 2009 and will instead be completed in 2010. The grant period is for up to three years so it is feasible to continue utilizing the grant funding in 2010.

AUTHORIZATIONS

[Signature]
Signature of Department Head

[Signature]
Signature of Executive

Department: Shen. H.

Date: 2/4/10

Date: 1/28/09

BUDGET ADJUSTMENT REQUEST

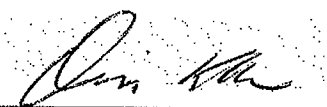
<u>Adjustment</u>	<u>Description</u>	<u>Approval Level</u>
<input type="checkbox"/> Category 1	Reallocation from one account to another <u>within</u> the major budget classifications.	Department Head
<input type="checkbox"/> Category 2	<input type="checkbox"/> a. Change in Outlay not requiring the reallocation of funds from another major budget classification. <input type="checkbox"/> b. Change in any item within Outlay account which requires the reallocation of funds from any other major budget classification or the reallocation of Outlay funds to another major budget classification.	County Executive County Board
<input type="checkbox"/> Category 3	<input type="checkbox"/> a. Reallocation between budget classifications other than 2b or 3b adjustments. <input type="checkbox"/> b. Reallocation of personnel services and fringe benefits to another major budget classification except contracted services, or reallocation to personnel services and fringe benefits from another major budget classification except contracted services.	County Executive County Board
<input type="checkbox"/> Category 4	Interdepartmental reallocation or adjustment (including reallocation from the County's General Fund)	County Board
<input checked="" type="checkbox"/> Category 5	Increase in expenses with offsetting increase in revenue	County Board

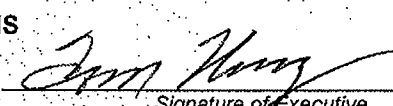
Increase	Decrease	Account #	Account Title	Amount
<input checked="" type="checkbox"/>	<input type="checkbox"/>	100.074.001.4302	State grant revenue	\$74,619
<input checked="" type="checkbox"/>	<input type="checkbox"/>	100.074.001.5395	Equipment - non-outlay	\$74,619
<input type="checkbox"/>	<input type="checkbox"/>			
<input type="checkbox"/>	<input type="checkbox"/>			

Narrative Justification:

2010 This request is to adjust the 2010 budget to recognize the use of Wisconsin DOT funding for the TraCS Implementation/Expanded Use Grant made available for the period of 6/30/09 through 6/30/10. Equipment to be purchased includes squad computers, software, peripherals, mounting hardware, and installation services. Equipment will go to the Brown County TraCS consortium, which includes Brown County Sheriff (Lead agency) and ten other law enforcement agencies within the county.

AUTHORIZATIONS



 Signature of Department Head


 Signature of Executive

Department: Sheriff

Date: 2/10/10

Date: 2/16/10



BUDGET ADJUSTMENT REQUEST

<u>Adjustment</u>	<u>Description</u>	<u>Approval Level</u>
<input type="checkbox"/> Category 1	Reallocation from one account to another <u>within</u> the major budget classifications.	Department Head
<input type="checkbox"/> Category 2	<input type="checkbox"/> a. Change in Outlay not requiring the reallocation of funds from another major budget classification. <input type="checkbox"/> b. Change in any item within Outlay account which requires the reallocation of funds from any other major budget classification or the reallocation of Outlay funds to another major budget classification.	County Executive County Board
<input type="checkbox"/> Category 3	<input type="checkbox"/> a. Reallocation between budget classifications other than 2b or 3b adjustments. <input type="checkbox"/> b. Reallocation of personnel services and fringe benefits to another major budget classification except contracted services, or reallocation to personnel services and fringe benefits from another major budget classification except contracted services.	County Executive County Board
<input type="checkbox"/> Category 4	Interdepartmental reallocation or adjustment (including reallocation from the County's General Fund)	County Board
<input checked="" type="checkbox"/> Category 5	Increase in expenses with offsetting increase in revenue	County Board


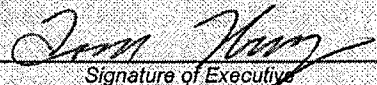
Increase	Decrease	Account #	Account Title	Amount
<input checked="" type="checkbox"/>	<input type="checkbox"/>	100.074.075.4301	Federal grant revenue	\$122,854
<input checked="" type="checkbox"/>	<input type="checkbox"/>	100.074.075.5100	Regular earnings	\$79,030
<input checked="" type="checkbox"/>	<input type="checkbox"/>	100.074.075.5110.100	Fringe benefits – FICA	\$40,724
<input checked="" type="checkbox"/>	<input type="checkbox"/>	100.074.075.5395	Equipment – non-outlay	\$3,100

Narrative Justification:

2010

This request is to adjust the 2010 budget to recognize the use of an American Recovery and reinvestment Act Grant, passed through the Wis. Office of Justice Assistance, for the period of 2010 through 2012. This grant provides funding for the hiring of one drug diversion investigator and one part-time clerical assistant plus two laptop computers for tracking investigations. This request only adds funding for 2010 – subsequent years will be added in the budget process. A separate resolution has been submitted to adjust the table of organization to allow for the hiring of these positions. The positions will be assigned to the Drug Task Force.

Dollar amounts used above correspond to the approved grant budget for 2010.

AUTHORIZATIONS	
 _____ Signature of Department Head	 _____ Signature of Executive
Department: Sheriff Date: <u>2/10/10</u>	Date: <u>2/16/10</u>

②
 [Signature]
 2/16/10

AN ORDINANCE TO CREATE SEC. 30.09 OF THE BROWN
COUNTY CODE ENTITLED "PURCHASE AND SALE OF SCRAP METAL"

THE BROWN COUNTY BOARD OF SUPERVISORS DOES ORDAIN AS FOLLOWS:

Section 1 -

Sec. 30.09 of the Brown County Code entitled "PURCHASE AND SALE OF SCRAP METAL" is hereby created to read as follows:

(1) PURPOSE AND STATUTORY AUTHORITY. Section 134.405 Stats. is hereby adopted and, by reference, made a part of this chapter with the same force and effect as though fully set out herein notwithstanding the below Subsections.

(2) DEFINITIONS:

- (a) "Commercial Account" means a commercial enterprise with which a scrap metal dealer maintains an ongoing and documented business relationship.
- (b) "Commercial Enterprise" means a corporation, partnership, limited liability company, business operated by an individual, association, state agency, political subdivision, or other government or business entity, including a scrap metal dealer.
- (c) "Ferrous scrap" means scrap metal, other than scrap metal described in paragraphs (d) to (f), consisting primarily of iron or steel, including large manufactured articles that may contain other substances to be removed and sorted during normal operations of scrap metal dealers.
- (d) "Metal Article" means a manufactured item that consists of metal, is usable for its original intended purpose without processing, repair, or alteration, and is offered for sale for the value of the metal it contains, except that "metal article" does not include antique or collectible articles, including jewelry, coins, silverware, and watches.
- (e) "Nonferrous Scrap" means scrap metal consisting primarily of metal other than iron or steel, but does not include any of the following:

1. Aluminum beverage cans.
2. Used household items.
3. Small quantities of nonferrous metals contained in large manufactured items.

(f) "Proprietary Article" means any of the following:

1. A metal article stamped, engraved, stenciled, or otherwise marked to identify the article as the property of a governmental entity, telecommunications provider, public utility, cable operator, as defined in §66.0420 (2) (d) or an entity that produces, transmits, delivers, or furnishes electricity, or transportation, shipbuilding, ship repair, mining, or manufacturing company.
2. A copper conductor, bus bar, cable, or wire, whether stranded or solid.
3. An aluminum conductor, cable, or wire, whether stranded or solid.
4. A metal beer keg.
5. A manhole cover.
6. A metal grave marker, sculpture, plaque, or vase, if the item's appearance suggests the item has been obtained from a cemetery.
7. A rail, switch component, spike, angle bar, tie plate, or bolt used to construct railroad track.

(g) "Scrap Metal" means a metal article; metal removed from or obtained by cutting, demolishing, or disassembling a building, structure, or manufactured item; or other metal that is no longer used for its original intended purpose and that can be processed for reuse in a mill, foundry, or other manufacturing facility.

- (h) "Scrap Metal Dealer" means a person engaged in the business of buying or selling scrap metal.
 - (i) "Responsible Law Enforcement Agency" – The Responsible Law Enforcement Agency (RLEA) is the entity with the responsibility to collect the data to be furnished electronically by the scrap metal dealer pursuant to this ordinance. The sheriff shall notify the scrap metal dealers of the RLEA and of any changes in the RLEA in the future.
- (2) PURCHASES OF FERROUS SCRAP. A scrap metal dealer may purchase scrap metal other than nonferrous scrap, a metal article, or a proprietary article from any person over the age of 18.
- (3) PURCHASES OF NONFERROUS SCRAP, METAL ARTICLES, PROPRIETARY ARTICLES.
- (a) Subject to paragraph (b), a scrap metal dealer may purchase nonferrous scrap, metal articles, or proprietary articles from any person who is over the age of 18 if all of the following apply:
 - 1. If the seller of nonferrous scrap, metal articles, or proprietary articles is an individual, at the time of the sale, the seller provides to the scrap metal dealer the seller's motor vehicle operator's license or other comparable government-issued, current photographic identification. If the seller is not an individual, at the time of the sale, the individual who delivers the seller's nonferrous scrap, metal articles, or proprietary articles provides to the dealer the deliverer's motor vehicle operator's license or other comparable government-issued, current photographic identification.
 - 2. The scrap metal dealer records and maintains at the scrap metal dealer's place of business the seller's or deliverer's identification information described in subd. 1., the time and date of the purchase, the number and state of issuance of the license plate on the seller's or deliverer's vehicle, and a description of the items received, including all of the following:
 - a. The weight of the scrap or articles.

- b. A description of the scrap or articles that is consistent with guidelines promulgated by a national recycling industry trade organization.
- 3. With respect to a purchase of nonferrous scrap or a metal article the scrap metal dealer obtains the seller's signed declaration that the seller is the owner of the items being sold.
- 4. With respect to a purchase of a proprietary article, one of the following applies:
 - a. The scrap metal dealer receives from the seller documentation, such as a bill of sale, receipt, letter of authorization, or similar evidence, that establishes that the seller lawfully possesses the proprietary article.
 - b. The scrap metal dealer documents that the scrap metal dealer has made a diligent inquiry into whether the person selling the proprietary article has a legal right to do so, and not later than one business day after purchasing the proprietary article, submits a report to a local law enforcement department describing the proprietary article and submits a copy of the seller's or deliverer's identifying information under subd. 1.
- (b) This subsection does not apply to purchases of nonferrous scrap, metal articles, or proprietary articles by a scrap metal dealer from a commercial account, if the scrap metal dealer creates and maintains a record of its purchases from the commercial account that includes all of the following:
 - 1. The full name of the commercial account.
 - 2. The business address and telephone number of the commercial account.
 - 3. The name of a contact person at the commercial account who is responsible for the sale of nonferrous scrap, metal articles, or proprietary articles to the scrap metal dealer.

4. The time, date, and value of each of the scrap metal dealer's purchases from the commercial account.
 5. A description of the predominant types of nonferrous scrap, metal articles, or proprietary articles the scrap metal dealer has purchased from the commercial account.
- (c) Except as provided under sub. (4), a scrap metal dealer may disclose personally identifiable information recorded or maintained under this subsection only to a successor in interest to the scrap metal dealer, including a successor in interest that arises as a result of a merger, sale, assignment, restructuring, or change of control.

(4) OTHER PROVISIONS.

- (a) A scrap metal dealer shall make the records required under sub. (3) (a) and (b) available to a law enforcement officer who presents credentials at the scrap metal dealer's place of business during business hours.
- (b) A scrap metal dealer shall maintain the records required under sub. (3) (a) for not less than 2 years after recording it. A scrap metal dealer shall maintain the records required under sub (3) (b) 1. to 3. regarding a commercial account for not less than 2 years after the dealer's most recent transaction with the commercial account.
- (c) Scrap metal dealers shall create reports of purchases of nonferrous scrap, metal articles and proprietary articles and make them available to the sheriff in a paper format or submit the same to the RLEA in an electronic format as indicated in paragraphs (e) through (h) at the sheriff's discretion.. The report of each purchase of nonferrous scrap, metal articles, and proprietary articles shall include the seller's or deliverer's name, date of birth, identification number, address, number and state of issuance of the license plate on seller's or deliverer's vehicle, as well as a description of the items purchased, including any serial or identification numbers on the items purchased.
- (d) The scrap metal dealer must also take a color, digitized photograph of every item sold to the scrap metal dealer that does not have a unique serial or identification number permanently engraved or affixed. One group photo shall suffice for mass items acquired in one transaction. If a photograph is taken, it must be at least two (2).

inches in length by two (2) inches in width and must be maintained in such a manner that the photograph can be readily matched and correlated with all other records of the transaction to which they relate. Such photographs must be available to the sheriff upon request. Items photographed must be accurately depicted and submitted as digital images in a format specified by the sheriff, electronically cross-referenced to the reportable transaction they are associated with. Entries of required digital images shall be retained a minimum of ninety (90) days.

- (e) Scrap metal dealers must submit every report of a transaction, as defined in paragraph (c), to the RLEA daily in the following manner. Scrap metal dealers must submit all information required in paragraph (c) and the digital photograph specified in paragraph (d) by transferring it from their computer to the web server via modem designated by the RLEA. All required records must be transmitted completely and accurately after the close of business each day in accordance with standards and procedures established by the RLEA using procedures that address security concerns of the scrap metal dealer. The scrap metal dealer must display a sign of sufficient size in a conspicuous place on the premises which informs sellers of the transactions reported daily to the RLEA.
- (f) If a scrap metal dealer is unable to successfully transfer the required reports by modem, the dealer must provide the RLEA with printed copies of all reportable transactions by 12:00 noon the next business day.
- (g) If a problem is determined to be in the scrap metal dealer's system and is not corrected by the close of the first business day following the failure, the dealer must provide the required reports and shall be charged a daily reporting failure fee of \$10.00 until the error is corrected, or if the problem is determined to be outside the dealer's system, then the dealer must provide the RLEA with the required printed reports and resubmit all such transactions via modem when the error is corrected.
- (h) Regardless of the cause or origin of the technical problems that prevented the scrap metal dealer from uploading, the dealer shall upload every reportable transaction from every business day the problem has existed. The provisions of this section notwithstanding, the RLEA may, upon presentation of extenuating circumstances, delay the implementation of the daily reporting penalty.

- (i) Notwithstanding s. 19.35 (1), a law enforcement officer or agency that receives a record under paragraph (a) or a report under paragraph (c) may disclose it only to another law enforcement officer or agency.

- (5) PENALTIES. Failure to comply with any of the provisions of this ordinance shall constitute a violation of this chapter punishable according to the penalties set forth in §1.07 of the Brown County Code of Ordinances.

Section 2 -

This ordinance shall become effective 45 days after publication.

Respectfully submitted,

PUBLIC SAFETY COMMITTEE
EXECUTIVE COMMITTEE

Approved By:

COUNTY EXECUTIVE (Date)

COUNTY CLERK (Date)

COUNTY BOARD CHAIR (Date)

Final Draft Created Corporation Counsel

BOARD OF SUPERVISORS ROLL CALL # _____

Motion made by Supervisor _____

Seconded by Supervisor _____

SUPERVISOR NAMES	DIST. #	AYES	NAYS	ABSTAIN
WARPINSKI	1			
DE WANE	2			
NICHOLSON	3			
THEISEN	4			
KRUEGER	5			
HAFFS	6			
ERICKSON	7			
BRUNETTE	8			
ZIMA	9			
EVANS	10			
VANDER LEESE	11			
JOHNSON	12			
DANTINNE, JR	13			

SUPERVISOR NAMES	DIST. #	AYES	NAYS	ABSTAIN
LA VIOLETTE	14			
ANDREWS	15			
KASTER	16			
KNIER	17			
WILLIAMS	18			
FLECK	19			
CLANCY	20			
WETZEL	21			
MOYNIHAN	22			
SCRAY	23			
HOEFT	24			
LUND	25			
FEWELL	26			

Total Votes Cast _____

Motion: _____ Adopted _____ Defeated _____ Tabled _____

PUBLIC SAFETY DIVISION
2009 TO 2010 CARRYOVER FUNDS

<u>DEPARTMENT</u>	<u>ACCOUNT #</u>	<u>PURPOSE</u>	<u>AMOUNT REQUESTED</u>	<u>AMOUNT APPROVED BY COUNTY BOARD COMMITTEE</u>
<u>Public Safety Communications</u> Clothing Allowance	100.013.001.5203.100	Telecommunicators Clothing Allowance	4,954	

Approved by the County Executive

[Signature]
Signature

2/16/10
Date

01/21/10
[Signature]

PLEASE NOTE: These are the available funds at this time. They may be changed for any audit or adjusting entries.

BUDGET ADJUSTMENT REQUEST

<u>Adjustment</u>	<u>Description</u>	<u>Approval Level</u>
<input type="checkbox"/> Category 1	Reallocation from one account to another <u>within</u> the major budget classifications.	Department Head
<input type="checkbox"/> Category 2		
<input type="checkbox"/> a.	Change in Outlay not requiring the reallocation of funds from another major budget classification.	County Executive
<input type="checkbox"/> b.	Change in any item within Outlay account which requires the reallocation of funds from any other major budget classification or the reallocation of Outlay funds to another major budget classification.	County Board
<input type="checkbox"/> Category 3		
<input type="checkbox"/> a.	Reallocation between budget classifications other than 2b or 3b adjustments.	County Executive
<input type="checkbox"/> b.	Reallocation of personnel services and fringe benefits to another major budget classification except contracted services, or reallocation to personnel services and fringe benefits from another major budget classification except contracted services.	County Board
<input type="checkbox"/> Category 4	Interdepartmental reallocation or adjustment (including reallocation from the County's General Fund)	County Board
<input checked="" type="checkbox"/> Category 5	Increase in expenses with offsetting increase in revenue	County Board

Increase	Decrease	Account #	Account Title	Amount
<input checked="" type="checkbox"/>	<input type="checkbox"/>	100.013.011.001.4302	State Grant Revenue	\$3,750
<input checked="" type="checkbox"/>	<input type="checkbox"/>	100.013.011.001.5708	Professional Services	\$3,750

Narrative Justification:

Brown County Emergency Management was awarded a grant in the amount of \$3,750 to conduct a study of hazardous materials that are being transported through the I-43 Corridor. A consultant will be hired to complete the deliverables. The consultant will also review the MABAS Box Cards from the affected agencies and determine if they adequately address the potential hazards. The consultant will give a full report to the Brown County Local Emergency Planning Committee.

AUTHORIZATIONS

James V. Michel
 Signature of Department Head

Department: Public Safety Communications

Date: 1/21/10

Sam King
 Signature of Executive

Date: 1/26/10

DL
1/25/10